

Department Petition Form

This form is to be used for waiving the M.A./Language Other than English requirement and for exceptional requests related to time-to-degree, changes to expected course of study, etc. Please contact the Graduate Coordinator with any questions.

Student Name: _____

Faculty Advisor(s): _____

Brief Description of Request:

Reason/Rationale for Request (please check all that apply):

- For Waiving the M.A. – Provide the degree title and date conferred.
- For Waiving the Language Other than English requirement - Explain why a second language is not required for your doctoral research, if you are a native speaker, or if you've completed the requirement at a different institution (please provide a transcript).
- For "Health" or "Family" reasons - Provide any relevant documentation directly to the Graduate Coordinator. Decisions for "Health" or "Family" are made by Director of Graduate Study only, in consultation with the Graduate Coordinator.
- For "Other", please use the space below to explain the reason/rationale for your request. Decisions for "Other" will be made by the Graduate Committee and signed off by the Director of Graduate Study.

Waive M.A. Waive Language Other than English Health Family Other

For internal use

Approved

Denied

Comments:

Director of Graduate Study signature

Date