

INSTRUCTIONAL WORKLOAD POLICY

Unit 18 Faculty

School of Humanities

1. The full-time Instructional Workload for this unit is 8 Instructional Workload Courses (or the equivalent) per academic year.

This instructional workload assumes that the faculty-instructor may participate in governance and in professional and university service, and that routine, normal service of this type will normally carry an instructional workload course (IWC) equivalency of 0. Where such participation or service is assigned and carries a significantly heavier load, an instructional workload equivalency may be assigned.

A list of equivalencies specific to this academic unit are indicated below.

Where class size is a consideration in assigning workload, anticipated class size, not actual, will be the basis of instructional workload assignments.

There may be Instructional Workload Equivalencies not foreseeable at this time: these will be assigned on an ad hoc basis to the extent that they appear to be one-time arrangements. Any which would appear likely to be repeated will require notification to UC/AFT and will be added to the formal Instructional Workload Policy.

Equivalencies:

- Departmental courses which have equivalencies other than 1.0 IWC, and their IWC equivalency (i.e., .75, .5, etc.):
 - 1 Subject A section of Humanities Core courses (HUMAN 1AES and 1BES) counts as 1.5 IWC
 - Teaching an IWC course with an anticipated enrollment in excess of 60 students *without* being assigned any assistance in terms of graders or teaching assistants or similar support counts as 1.5 IWC.
 - Teaching an IWC course with an anticipated enrollment in excess of 120 students *without* being assigned any assistance in terms of graders or teaching assistants or similar support counts as 2.0 IWC.
 - Teaching an IWC course with an anticipated enrollment in excess of 400 students *with* assigned assistance in terms of graders or teaching assistants or similar support counts as 1.5 IWC.
- Duties besides teaching which, if assigned, carry workload credit, and assigned IWC equivalency:
 - Lecture support for Humanities Core courses counts as 0.33 IWC for one quarter, 0.67 IWC for two quarters, and 1.0 IWC for three quarters
 - Supervision of a small number of teaching assistants or related courses (such as a language sequence) counts as 1/3 IWC per quarter or 1.0 IWC for a full year.
 - Supervision of a large number of teaching assistants or related courses (such as composition courses) counts as 1.0 IWC per quarter.

- Curriculum development and other administrative duties related to a course count as 1/3 IWC per quarter or 1.0 IWC for a full year.
- Assigned Independent Study courses count as equivalent to 0.2 IWC for each student working alone or 0.1 IWC for each student working as part of a group.
- Unassigned Independent Study courses have no equivalency credit.

NOTES:

- The positions described above include duties not detailed on this sheet such as attending lectures, forums, staff meetings, etc.
- Cases not explicitly covered in the above formulas will be decided on an ad hoc basis, taking into account the examples given and the historical practice of the School.



6/10/2024

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Date