## **Individual Development Plan**

Academic Year	Year in Program	Date

Name	
Program	
NTTA (Normative Time to Advance)	
NTTD (Normative Time to Degree)	
Advisor/Mentor	

<u>Instructions to students:</u> Students should complete the Individual Development Plan (IDP) in preparation for a scheduled meeting with their mentor and advisor. (Students in their first year will make an appointment with their assigned advisor early in the fall quarter and will complete this form in their first advising meeting.)

The IDP is designed to foster communication in a variety of areas to ensure the student is receiving comprehensive feedback about both his/her progress to date and future expectations. Accomplishments, challenges and goals should be addressed as well as any performance/progress issues so that both the student and the mentor/advisor have a clear understanding of the student's progress toward the degree.

Feel free to raise any other issues relevant to your academic progress that you think your advisor/mentor should be aware of.

## **Review goals from previous year (after year 1)**

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Self-assessment

Mentor/Advisor Feedback:

## Academic Course Planning (first and second year)

In order to fulfill my academic goals and maintain NTTD progress, I plan to enroll in these courses. First year:

Second year:

Mentor/Advisor Comments:

## **Orals and Prospectus defense (third year)**

Tentative schedule for orals and prospectus defense:

Tentative committee for orals:

Tentative committee for prospectus/dissertation:

Mentor/Advisor Comments:

Research Planning
I will make progress on my dissertation research agenda through the following:
Annual Goals:
Long Term Plans:
Mentor/Advisor Comments:
Conference/Publications Planning
Conferences I plan to attend; papers I plan to present. (Include deadlines where applicable.)
Annual Goals:
Long Term Plans:
Mentor/Advisor Comments:

Teaching/Professional Development	
Plans to apply for teaching in Composition and/or Humanities Core. Workshops or other professional development opportunities I plan to explore:	
Annual Goals:	
Long Term Plans:	
Mentor/Advisor Comments:	
Career Planning	
My long and short-term career goals. Skills and competencies I expect to develop and workshops I plan to attend.	
Annual Goals:	
Long Term Plans:	
Mentor/Advisor Comments:	

Funding Planning	
My plans for securing funding each year of my graduate program. (Include both internal and external funding sources, Fellowships and Summer Internships)	
Annual Goals:	
Long Term Plans (including funding for dissertations and research projects):	
Mentor/Advisor Comments:	
<b>Dissertation Progress Planning (students enrolled in HIST299)</b>	
Research and writing plans for the current academic year (one paragraph):	
Long Term Plans:	
Mentor/Advisor Comments:	

Graduate Student Signature

DateMentor SignatureDate(Students with two co-advisors should consult with both mentors)