

OCMA

Intern Application

Please include a resume and cover letter when turning in your intern application.
Email completed forms to lbutterfield@ocma.net

Name: _____ Date: _____

Address: _____

City: _____ State: _____ Zip: _____

Are you a legal citizen of the U.S. with valid government issued documentation? Yes No

Cell Phone: _____ Email: _____

What are your professional goals and how can you accomplish them through an OCMA internship?

Present Occupation: _____

Education: _____

If you are currently a student, please list where and status:

Relevant Volunteer Experience:

Organization: _____ Assignment: _____

Organization: _____ Assignment: _____

Additional Skills: (Please list relevant software and skill level **1-5** (1=beginner, 5=expert))

Microsoft Word 1 2 3 4 5 Microsoft Excel 1 2 3 4 5 Adobe Suite 1 2 3 4 5 Other 1 2 3 4 5

Please describe: _____

Please contact me for the following opportunities:

- Admissions/Visitor Services Curatorial Registrar Education and Public Programs
 Development/Membership Marketing Special Events

Please indicate earliest available start-date: _____

Availability – Please indicate specific times:

Day	Morning	Afternoon	Evening
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			
Sunday			