

UCI School of Humanities
Department of Film & Media Studies
Humanities Instructional Building 235
Phone: (949) 824-5386 Fax: (949) 824-2464

Independent Study General Guidelines
*Professional Internship (197), Creative Project (198),
Directed Research (199)*

The independent-study option, available primarily to upper-division students, allows a student to create a course with an instructor. The plan for the course may include a reading list, a group of assignment(s), examination(s), paper(s), or similar evidence of intellectual achievement on which academic credit will be based. A description of the course and requirements must be approved by the student's faculty supervisor and the Undergraduate Program Faculty Coordinator. Independent study credit is limited to Pass/Not Pass and up to four units per quarter.

In order to organize an independent study course, you need to do the following:

- 1) Find an instructor who will be willing to act as your faculty supervisor.
- 2) Create a course topic, reading list and objectives for your independent study, and decide with your faculty supervisor how your academic performance will be measured.
- 3) Complete the Independent Study Proposal by filling in all applicable fields and obtaining your faculty supervisor's signature. Submit all required forms along with a one-page essay describing your independent study project and goals to Suzanne Wachman, the Undergraduate Coordinator, at HIB 235.
- 4) Obtain an add card, look up and enter the course code for your faculty's independent study class, have it signed by your faculty supervisor and then submit it to the Registrar's Office.
- 5) Please follow additional guidelines provided for internship applications.

This process must be completed by the end of the second week of the regular academic quarter to meet the School of Humanities add/drop deadline.

Course Code	_____
Department	_____
Course No.	_____

Independent Study Proposal

Independent Study proposals must be approved by faculty, the Faculty Coordinator, and the Associate Dean. The student must be fully registered in the course by the end of the second week of the quarter. Independent Study is limited to 4-units for Internships and 5-units for 198 and 199. Please type or print.

NAME _____ I.D. No. _____

Address _____ Major _____

_____ UCI Email _____

Class Level: Fr ___ So ___ Jr ___ Sr ___ Quarter/Year _____

Faculty Advisor _____ Department _____ Units _____

Is this course intended to replace a major requirement? If so, which one? _____

(Note: for substitutions, complete a formal petition found at HIB 143/Humanities Undergrad Counseling Office)

TOPIC _____

OBJECTIVES _____

PAPER/DAILY LOG (for Internship) _____

TEXT (if applicable) _____

EXAM (if applicable) _____

SUPPORTING COURSE WORK TAKEN AT UCI _____

SIGNATURES: (1) STUDENT _____ DATE _____

(2) FACULTY SUPERVISOR _____ DATE _____

(3) FACULTY COORDINATOR _____ DATE _____

(4) ASSOCIATE DEAN _____ DATE _____