

GRADUATE PROGRAM HANDBOOK
FOR THE PH.D. IN
East Asian Languages and Literatures

University of California, Irvine

School of Humanities

Department of East Asian Languages and Literatures

<http://www.humanities.uci.edu/eastasian/>

Academic Year 2017-18



TABLE OF CONTENTS

DEPARTMENT DIRECTORY	2-3
Administrators and Staff	2
Faculty	2-3
THE PH.D. PROGRAM IN EAST ASIAN LANGUAGES AND LITERATURES	4-11
Overview	4
Advising	4-5
Concentrations	5-6
Emphases	7
Qualifying Examination	8-9
Advancement to Candidacy	10
Student Progress Evaluations	11
GENERAL POLICIES	12-14
Academic Honesty	12
Incompletes	12-13
Independent Study	13
Progress toward the Degree	13
Leave of Absence and In-Absentia	13-14
Residency	14
Teaching	14
RESOURCES AND SERVICES FOR PH.D. STUDENTS	15

DEPARTMENT DIRECTORY

Administrators and Staff

<i>Name</i>	<i>Title</i>	<i>Office</i>	<i>Phone</i>	<i>Email</i>
Michael Fuller	Department Chair of East Asian Languages and Literatures	457 HIB	(949) 824-2802	mafuller@uci.edu
Hu Ying	Graduate Faculty Advisor	476 HIB	(949) 824-6312	huying@uci.edu
Michelle Hu	Department Manager	459 HIB	(949) 824-2165	mahu@uci.edu
Stephanie Isnali	Graduate Program Administrator/ Personnel Analyst	461 HIB	(949) 824-1601	sisnali@uci.edu
Veronica Portal	Undergraduate Coordinator/ Finance Assistant	453 HIB	(949) 824-0594	vportal@uci.edu

Faculty

Core Faculty		
<i>Name</i>	<i>Title</i>	<i>Email</i>
Chungmoo Choi	Ph.D. Indiana University, Associate Professor (modern Korea, post-colonial and colonial discourse, popular culture, anthropology)	cchoi@uci.edu
Michael Fuller	Ph.D. Yale University, Professor (classical Chinese poetry and poetics, the cultural and intellectual contexts for poetry, aesthetic theory, linguistic issues in classical Chinese)	mafuller@uci.edu
Hu Ying	Ph.D. Princeton University, Professor (modern Chinese literature and culture, translation study, feminist theories)	huying@uci.edu
Martin Weizong Huang	Ph.D. Washington University, Professor (traditional Chinese narrative, narrative theory, cultural history of late imperial China)	mwhuang@uci.edu
Kyung Hyun Kim	Ph.D. University of Southern California, Professor (East Asian cinema, modern Korea, critical theory)	kyunghk@uci.edu
Susan B. Klein	Ph.D. Cornell University, Professor (pre-modern and modern theater and dance, Japanese religions, feminist critical theory)	sbklein@uci.edu
Margherita Long	Ph.D. Princeton University, Associate Professor of Japanese (Japanese literature and film, ecocriticism, peace activism, feminist theory, eco-documentary)	margherita.long@uci.edu
Bert Scruggs	Ph.D. University of Pennsylvania, Associate Professor of Chinese (Taiwan Studies, Environmental Studies, Postcolonial Studies)	bms@uci.edu
Serk-Bae Suh	Ph.D. UCLA, Associate Professor of Korean (Modern Korean Literature)	suhsb@uci.edu

Affiliated Faculty		
Name	Title	Email
Ackbar Abbas	M. Phil. University of Hong Kong, Department Chair and Professor of Comparative Literature and Professor of Film and Media Studies (globalization, Hong Kong and Chinese culture, postcoloniality, critical theory)	mabbas@uci.edu
Qitao Guo	Ph.D. University of California, Berkeley, Associate Professor of History (Late Imperial China, social and cultural history)	guoq@uci.edu
Jerry Won Lee	Ph.D. The University of Arizona, 2014, Assistant Professor of English, Faculty Affiliate Asian American Studies and Department of East Asian Languages & Literatures.	jwl@uci.edu
Roberta Wue	Ph.D. Institute of Fine Arts, New York University, Associate Professor of Art History (19 th and 20 th century Chinese painting, photography, and printed images)	rwue@uci.edu
Jeffery Wasserstrom	Ph.D. University of California, Berkeley, Professor of History (modern China, student movements and comparative revolutions)	jwassers@uci.edu
Bert Winther-Tamaki	Ph.D. Institute of Fine Arts, New York University, Associate Professor of Art History (Modern Japanese art, Asian American art, art and nationalism)	dewinthe@uci.edu

Emeritus Faculty		
Name	Title	Email
Edward Fowler	Ph.D. University of California, Berkeley, Professor (modern literature, cultural studies, film)	ebfowler@uci.edu
James Fujii	Ph.D. University of Chicago, Associate Professor (modern Japanese literature, human-animal relation and cultural studies)	jafujii@uci.edu

THE PH.D. PROGRAM IN EAST ASIAN LANGUAGES AND LITERATURES

Overview

The Department offers a program of graduate study leading to the Ph.D. degree in East Asian Languages and Literatures, with concentrations in Chinese, Japanese, and East Asian Cultural Studies. The M.A. degree may be awarded to Ph.D. students in progress toward the doctoral degree. A graduate emphasis in Feminist Studies also is available. Refer to the Women's Studies section of the Catalogue for information.

The graduate program emphasizes rigorous training in language and textual analysis, with equal attention given to the historical, social, and cultural dimensions of literary study. In addition to more traditional vocabularies of criticism and theory, the curriculum encourages exploration of recent challenges to established conceptual and methodological frameworks. The program builds on the foundation of a faculty whose research interests engage major issues in Chinese, Japanese, and Korean literature and culture, while developing connections with the larger community of scholarship at UCI.

An emphasis in Critical Theory is available to graduate students in all departments of the School of Humanities.

Because the graduate program is designed to prepare students for both college-level teaching and advanced research, each student will be required to serve, under direct faculty supervision, as a teaching assistant in an appropriate undergraduate course offered through the Department. As noted below, one quarter's worth of this teaching may be counted as part of the required course work toward completion of the degree.

Assuming that a student is enrolled full-time and enters the program with no major deficiencies in background or training, normal time needed to complete the Ph.D. degree is six years from matriculation. For students admitted with an M.A. degree or its equivalent from another institution, certain course requirements may be waived upon the approval of a faculty advisory committee, with a consequent reduction in normative time for completion of the Ph.D.

Advising

Upon acceptance to the doctoral program and in consultation with the Departmental Graduate Faculty Advisor, the student is assigned a primary Faculty Advisor and an alternate Faculty Advisor (in case the primary advisor is temporarily absent). In accordance with the student's stated interests on the application for admission, the Faculty Advisor will help the student map out an appropriate course of study that prepares the student for the qualifying exams and the writing of the doctoral thesis. The Faculty Advisor will, if applicable, evaluate the transcripts of students who transfer from other graduate programs in order to determine which courses will apply toward requirements for the Ph.D.

All students are required to meet quarterly with their Faculty Advisor no later than the second week of instruction. The purpose of these meetings is to advise students in their courses of graduate study, monitor their progress towards the timely completion of the Ph.D. degree, and keep them up-to-date on departmental and university requirements. If necessary, the Faculty Advisor may convene a meeting of professors with whom the student has studied to evaluate academic progress and performance.

The Faculty Advisor will head the Ph.D. Exam Committee and presumably (although not necessarily) direct the dissertation. The Faculty Advisor chairs the Ph.D. Exam Committee and organizes and coordinates the qualifying exam. In addition, the Faculty Advisor informs the Departmental Graduate Director and Graduate

Coordinator about the qualifying exam (dates, committee membership, and outcome). The student may petition the Departmental Chair or Graduate Director for a change of advisor or committee (except between the qualifying exam and any retake); any change must be approved by the Departmental Graduate Director.

Concentrations

Students must select one of three concentrations as their principal pursuit: **Chinese, Japanese, or East Asian Cultural Studies**. Students may, in addition, select an emphasis, for which they receive certification. Please see the **UCI General Catalogue** for more information.

Graduate students must take 15 graduate courses in a program of study planned in consultation with their faculty advisors.

Concentration in Chinese

Course Work:

Select three courses from Chinese 201-204.

Chinese 201: Readings in Traditional Chinese Narrative and Prose

Chinese 202: Readings in Traditional Chinese Poetry

Chinese 203: Readings in Modern Chinese Literature

Chinese 204: Readings in Chinese Literary and Cultural Theory

Select either Chinese 211A-B or Chinese 212A-B; Chinese 213A-B; Chinese 214.

Chinese 211A-B: Studies in Traditional Chinese Narrative and Prose

Chinese 212A-B: Studies in Traditional Chinese Poetry

Chinese 213A-B: Studies in Modern Chinese Literature

Chinese 214A-B: Studies in Chinese Literary and Cultural Theory

And select seven additional courses (of which one may be in the graduate teaching program). At least three of these additional courses must be taken outside the department on a relevant topic in literary or cultural theory. Courses taken to fulfill language requirements may not be counted toward the course work requirement.

Language Requirements:

Before advancing to candidacy, all students must have completed:

Four years of modern Chinese,

Two years of classical Chinese,

Three years of modern Japanese, and

Reading proficiency in another appropriate language.

The requirement for a second year of classical Chinese may be fulfilled by taking three Readings courses in classical literature. The Japanese requirement may be fulfilled by an examination administered by the department.

Concentration in Japanese

Course Work:

Select three courses from Japanese 201-205.

Japanese 201: Readings in Traditional Japanese Prose

Japanese 202: Readings in Traditional Japanese Poetry or Drama
Japanese 203: Readings in Modern Japanese Literature
Japanese 204: Readings in Traditional Japanese Literary and Cultural Theory
Japanese 205: Readings in Japanese Religion

Select either Japanese 211A-B or Japanese 212A-B; Japanese 213A-B; Japanese 214.

Japanese 211A-B: Studies in Traditional Japanese Prose
Japanese 212A-B: Studies in Traditional Japanese Poetry or Drama
Japanese 213A-B: Studies in Modern Japanese Literature
Japanese 214: Studies in Traditional Japanese Literary and Cultural Theory

And select seven additional courses (of which one may be in the graduate teaching program). At least three of these additional courses must be taken outside the department on a relevant topic in literary or cultural theory. Courses taken to fulfill language requirements may not be counted toward the course work requirement.

Language Requirements:

Before advancing to candidacy, all students must have completed:

Before advancing to candidacy, all Japanese Ph.D. students must have completed:

Four years of modern Japanese

One year of classical Japanese

Demonstrate reading knowledge of an appropriate second language

In addition Classical Japanese Ph.D. students must have completed:

One year classical Chinese

Concentration in East Asian Cultural Studies

Course Work:

Select four Theory and Cultural Studies graduate courses.

Select four graduate courses in Chinese, Japanese or Korean.

And select seven additional courses (of which one may be in the graduate teaching program). At least three of these additional courses must be taken outside the department on a relevant topic in literary or cultural theory.

Courses taken to fulfill language requirements may not be counted toward the course work requirement.

Other Requirements:

Before advancing to candidacy, all students must have completed:

Examinations in four areas as determined upon consultation with faculty advisors. These areas will vary according to the interests of the student; examples might be Colonial and Postcolonial Theories; Modernity and East Asia; Critique of Asian Studies as a field; Gender, Class and East Asia; Visual Culture and Japan; and Theorizing Minority Status in East Asia.

Four years of Chinese, Japanese, or Korean, or the equivalent.

Three years or the equivalent in a second East Asian language is recommended.

Much of this work may, of course, have been completed prior to admission.

Emphases

Several emphases are available to graduate students in the East Asian Department regardless of their degree concentrations. They add a special dimension to scholarly training and broaden students' marketability as teachers in institutes of higher learning.

Asian American Studies:

Please click on **Asian American Studies** to learn more about the emphasis, application process and requirements.

Critical Theory:

The Graduate Emphasis in Critical Theory (CTE) program is the most prominent field in the School of Humanities as measured by its national and international reputation, the prominence of its faculty, and its ability to attract graduate students and post-doctoral scholars from around the world. Scholars of critical theory explore and develop theoretical models with which to analyze and critique cultural forms such as literature and art, to more general systems of information, social relations, and symbolic categories of race, gender, class and ethnic identity.

Please click on **Critical Theory** to learn more about the emphasis, application process and requirements.

Feminist Studies:

The Women's Studies Department, which houses this emphasis, stresses interdisciplinary, multicultural scholarship and includes coursework in feminist theories, the cultural roles of women, women's socioeconomic condition, women's history, women's literature in a cross-cultural frame, women's images in fine arts and film, women of color, and lesbian and gay studies. Currently enrolled graduate students, as well as newly admitted students, may apply for admission. Applicants are advised to apply early in their academic career in order best to integrate the Feminist Emphasis with their departmental plan of study. The student who satisfactorily completes the emphasis will be given a letter of certification from the Chair of the Women's Studies Department.

Please click on **Feminist Studies** to learn more about the emphasis, application process and requirements.

Translation Studies:

Students pursuing this emphasis take five courses that deal with issues of translation theory, the practice of translation, and the student's specific area of study: 1 Theories of Translation seminar, 3 translation workshops (2 workshops + 1 independent study), and 1 course specific to field and literature of choice. Students electing the emphasis will be working in languages in which the supervising faculty has competence.

Visual Studies:

The Emphasis in Visual Studies exposes students to a variety of contemporary methodologies in the Humanities, and helps train a generation of scholars capable of engaging in cross-disciplinary inquiry and responding to the emergence of new research paradigms. Students explore an ever-expanding array of objects and visual experiences produced in a variety of media including painting, sculpture, architecture, photography, film, television, video, and digital technologies. The student who satisfactorily completes the emphasis will be given a letter of certification from the Director of Visual Studies after certain requirements have been met.

Please click on **Visual Studies** to learn more about the emphasis, application process and requirements.

Qualifying Examinations

If you entered the graduate program with an M.A., you should **START PREPARING** for the qualifying exam at the **BEGINNING** of your second year.

If you entered the graduate program with a B.A., you should **START PREPARING** for the qualifying exam at the **END** of the second year.

You must have completed the following requirements *before* taking the Qualifying Exam:

1. Complete your program of study consisting of 15 graduate courses.
2. Prepare one paper of publishable quality pending approval of the PhD advisor.
3. Complete all language requirements
4. Prepare five research reports on current scholarly materials (books or significant articles) to be decided upon in consultation with your faculty advisor.

Checklist for the qualifying examination:

- **Exam Committee Selection** – Determine your faculty advisory committee chairperson and work closely with him/her in selecting your other committee members. The committee consists of four (4) members, at least three (3) of whom will be from our department or from the roster of affiliated faculty, plus a fifth member (the external member who monitors the oral exam) who is selected from outside the department and must be a UC Irvine Academic Senate faculty member.
- **Written Exams** – The Qualifying Examination tests you on four topics or fields to be selected in consultation with your faculty advisory committee no less than two quarters before the examinations are to be taken. One of the topics should be related directly to your projected area of specialization in dissertation research.
- **Examination Reading Lists** – You should submit four preliminary examination topics and reading lists for your committee’s approval to the exam committee Chair no less than one quarter before the examination is to be taken. Your submission should include (1) a one-paragraph heading for each field that articulates the subject, issue, or problem to be addressed, as well as its scope; and (2) a reading list for each field that adequately represents the topic. A typical list in each field, prepared in the form of a bibliography, comprises 20-30 major (i.e. book-length) or otherwise pertinent texts, including both primary and secondary texts where appropriate.
- **Scheduling Your Exams** – You need to work closely with your committee chair to schedule your exams in accordance with the convenience and availability of your committee members. The Ph.D. Qualifying Exam consists of written and oral segments. Questions for written response will be drawn up by the faculty committee and will relate to the chosen topics, reading lists, and bibliographies. If the qualifying exam is taken during the summer months, the written segment should be completed by August 31. If taken during the Fall, Winter, or Spring quarter, it must be completed by the end of the ninth week.
- **Submission of Final Headnotes/Lists** – You must submit final headnotes and complete booklists to each member of your exam committee, the committee chair, and the Graduate Advisor one month prior to examination date.
- **Written Examination** – The written exam segment will be taken over a four day period. Exams must be

taken on consecutive normal business days, with a one day break or weekend (Saturday and Sunday) in between exams permitted. Each written exam will be four hours in length, with one additional hour permitted for editing. No electronic media of any kind will be allowed in the testing room. You will be required to leave backpacks, purses, etc. in the Graduate Coordinator's office. Use of the Internet is not allowed during the Qualifying Exams. Open or closed book policy and the use of notes will be determined in close consultation with the examiner. Exams are in-class and students will use the department's computer to complete the written exams. Personal computer use will not be permitted. If you fail any field or topic, you may retake that portion of the test no sooner than one month and no longer than one quarter after the original test. If you fail on the second try, you will be dropped from the graduate program.

- **Oral Examination – You are responsible for scheduling your oral exam at least one month prior to the actual date it will be held in order to assure faculty availability.** The oral exam usually takes place about one week after the written exam, contingent on your successful performance in the former. The oral exam, which often begins with a brief presentation on a subject selected by the student in consultation with the committee between the written and oral exams, will focus on particular aspects of the written examination and then extend to broader questions. If you fail the oral examination, you may retake the oral portion no more than one quarter after the original exam. If you fail on the second attempt, you will be dropped from the Graduate program.
- **Advancement** - Upon passing the written and oral examinations, a student advances to candidacy in that quarter as long as the PhD Form I is submitted and approved to Graduate Division by the advancement deadline. Advancement deadlines are posted on the Graduate Division website. Students must also pay the \$90.00 advancement to candidacy fee* before submitting the PhD Form I.

*This fee is subject to change. Students should check the Registrar Office's website for current fee information.

Advancement to Candidacy

Students who complete the qualifying examinations successfully will become ABDs, i.e. advance to candidacy for the Ph.D. degree. They will then write a doctoral dissertation on a topic developed in consultation with the Dissertation Committee. Some period of study abroad, for enhancement of language proficiency and/or dissertation research, is strongly encouraged.

- **Approval of the Dissertation** - The Ph.D. candidate **must allow Dissertation Committee members at least three weeks from the time the manuscript is received until the committee members' signatures are needed**; the faculty will not assume responsibility for missed deadlines and additional enrollment fees if this three-week reading period is not provided by the candidate. The Dissertation Committee certifies that the completed dissertation is satisfactory through the signatures of all committee members on the signature page of the completed dissertation.
- **Report on Final Examinations (Ph.D. Form II)** - Upon completion and approval of the dissertation, the Dissertation Committee recommends, by submission of Ph.D. Form II, the conferral of the Ph.D. subject to final submission of the approved dissertation for deposit in the University Archives.
- **The Submission of the Dissertation** - The submission of the dissertation is the last step in the program leading to the award of an advanced degree. All dissertations submitted in fulfillment of requirements for advanced degrees at UCI must conform to certain University regulations and specifications with regard to format and method of preparation. The Dissertation Director and student are responsible for the content and final presentation of the manuscript. Students are encouraged to attend **information sessions** offered each quarter, which discuss manuscript preparation and filing procedures.

After the dissertation has been approved by the committee, the original and the photocopy are submitted with the appropriate forms to University Archives (Main Library, Room 525, (949) 824-7227). There is also an option effective 2009 that the dissertation may be submitted electronically. See **UCI Dissertation - Electronic Submission** for details. The librarian will inspect the manuscript for completion and proper preparation (e.g. appropriate paper type, margins, pagination) according to the **UCI Thesis and Dissertation Manual**. The librarian will also verify that the committee signatures have been obtained and the degree paperwork has been completed. Library Archives has the responsibility of insuring that the established procedures and standards for manuscript preparation are upheld.

The advanced degree manuscript is expected to be submitted by the deadline in the quarter in which the degree is to be conferred. **Friday of the tenth week of classes is the deadline for submitting theses and dissertations during each quarter.** However, those students who complete requirements and submit dissertations after the end of the tenth week of classes and prior to the start of the subsequent quarter will earn a degree for the following quarter, but will not be required to pay fees for that quarter. In order to avoid payment of fees, manuscript, all forms, and degree paperwork must be submitted prior to the first day of the quarter in which the degree is to be earned. Please refer to the Office of Graduate Studies **Filing Deadlines** form for up-to-date information.

Student Progress Evaluations

At the end of every academic year the entire department will evaluate each student. The evaluation is based upon a broad range of criteria, including development, GPA, class performance (with particular attention paid to required courses), TA evaluations, quality of written work, and relevant professional activities (if any) such as papers presented, grants, fellowships and awards received, or publications. The graduate program administrator will collect all required documents to each student's advisor, and the advisor will summarize the evaluation in a letter. The letter may contain suggestions to students regarding their progress and performance in the program. A copy of this evaluation will be given to the student, a copy to the Graduate Faculty Advisor, and a copy placed in the student's file.

GENERAL POLICIES

Academic Honesty

As apprentice and practicing teachers, graduate students are expected to be familiar with standards of academic honesty generally and as articulated on the Web at **the Academic Senate website** and of course they are expected to uphold these standards in their own work. Plagiarism or cheating are only under the most extraordinary circumstances questions among graduate students. However, one aspect of academic honesty deserves attention.

From time to time, students may find work they are doing in separate courses converging towards related projects or even a single project, and this is not only to be expected, but positively desirable when there is some real overlap in material. In cases where some of the same work might reasonably be submitted in different courses, a couple of principles need to be followed: first, that the permission of every instructor involved be sought in advance of beginning such a project; second, that the total amount of work reflect the number of courses involved. In the case of converging topics, faculty will probably want to see the work submitted in each course. In the case of the single paper submitted in two courses, the faculty in each course will probably want to confer with one another as well as with the student, and the final product should be a project which at least from the perspectives of research, subject matter, and, perhaps length, is doubly substantial. In the more problematic (and much less easy to justify) case of submitting revised versions of work previously handed in for an earlier course, faculty will certainly need to see both early and current versions of the work. Since all of these cases entail extra work for faculty, students should expect that sometimes permissions of this kind will be turned down even when they have intellectual merit. Once faculty approvals have been obtained, a record must be put in the student's file that details the nature of the project with the signatures of the faculty involved; forms for this purpose are available from the Graduate Coordinator.

It is the policy of the Academic Senate that "Submitting substantial portions of the same work for credit in more than one course without consulting all instructors involved" constitutes "Dishonest Conduct," the consequences of which are likely to be disastrous to a graduate student's career. When in doubt, therefore, graduate students should consult their instructors and inform them of all relevant circumstances.

Incompletes

Students who received an Incomplete in the department have up to one quarter to complete and hand-in the required course assignment. The Instructor has the right to require an earlier due date on Incompletes. Should the Incomplete occur in the spring quarter, the student has until late August to complete all required coursework in order to be eligible to TA in the fall quarter based on the School of Humanities' policy. Students must file with the Graduate Coordinator a "Contract" appropriately completed and signed by both the student and professor by the last day of electronic grade submission for the applicable quarter. This contract should be honored no later than the ninth week of the quarter following the request for an Incomplete, so as to allow the professor enough time to evaluate the work and document the change of grade. During the academic year, to remain or be appointed TAs, students must have "Incompletes" made-up by the end of the following quarter.

A student who requires an Incomplete must negotiate a contract with the instructor and fill out a form available from the Graduate Coordinator. The contract must indicate reasons for the Incomplete including the status of the work in progress and give a due date for completion of the work. The student and the instructor must sign the contract, which goes into the student's file.

Incompletes made up before the beginning of the succeeding quarter usually cause no special difficulty. A due date after that will receive greater scrutiny and require more substantial justification. Failure to meet the new deadline can generate correspondence with the Associate Dean and jeopardize appointment to a teaching assistantship, which by University policy requires the satisfactory completion of eight units of courses each quarter in addition to the four attached to an assistantship. **Beyond the contractual deadline, the School of Humanities makes the last business day of August a checkpoint for Incompletes for the preceding academic year. The School will not allow those with outstanding Incompletes at that time to hold Teaching Assistantships, and may recommend disqualification for students who still have not submitted the required work.**

Independent Study Courses (290)

290 contracts must be signed by the student and instructor and submitted to the Graduate Coordinator by the second week of classes. The Graduate Coordinator will secure the Chair's signature and then place copies in the respective student's and instructor's mailbox. Evaluation of 290s must be submitted to the Graduate Coordinator one week after grades are submitted for the applicable quarter.

Progress toward the Degree

The student must advance to candidacy and complete the degree within the limitations stabled by UCI's Graduate Council (March 2004). A student exceeding the maximal time to degree shall be deemed not to be making satisfactory progress toward their degree; moreover, they shall not receive University resources (e.g. financial aid, TA-ships, housing, etc.)

The UCI Graduate Council has approved the following for the department:

- normal time to advancement: 4 years*
- normal time to degree: 7 years
- maximum time to degree: 8 years

*This may be different for those coming in with a Master's degree and for those who are given credit for courses taken elsewhere.

Everyone involved in the Ph.D. programs in East Asian Languages and Literatures has an interest in seeing degrees completed as soon as is consistent with sound professional achievement. Graduate students, especially, gain financially and professionally by finishing in a timely fashion. To prolong the degree is to risk flagging intellectual interest and energy, and there is strong evidence that a long, drawn-out degree makes the candidate less competitive on the job market.

Each stage of our Ph.D. degrees is designed to be reached in a normative period, and it is to every student's advantage to move forward according to those periods. Obviously, illness and unforeseen personal circumstances may cause delay, but where these are not an issue, the department does exert some pressure on the side of normal progress. Students should be aware that lack of reasonable progress is a consideration in the awarding of TAs. In extreme cases it can result in disqualification from the program.

Leave of Absence and In-Absentia

A **Leave of Absence** may be granted for up to one academic year (3 quarters). If, following review of the student's academic record, it is deemed consistent with the student's objectives and progress toward degree.

A leave may be granted when a student plans to be away from the University of California for one of the following reasons:

- Serious illness or other temporary disability.
- Concentration on an occupation not directly related to the student's academic program.
- Responsibilities related to family obligations.
- Temporary interruption of the student's academic program for other appropriate reasons.

In-Absentia status is a form of registration available to academic and professional degree graduate students undertaking necessary coursework or research related to their degree programs **outside of California.**

Doctoral students:

- Must be advanced to candidacy by the time *in absentia* begins.
- May only use *in absentia* registration for a maximum of six quarters (two years).
A second year requires approval by the Graduate Dean.

For further information, please read the **FAQ and Policy on *In Absentia* Registration.**

Residency Requirement

In accordance with University of California policy, a minimum of six quarters in academic residence is required prior to awarding the Ph.D. Typically, a longer period of study, four to six years, is required for completion of all degree requirements. It is the responsibility of the academic unit to inform the student upon admission to the program of the expected degree time.

Our expected degree time is 7 years. If a student does not meet the expected degree time, a letter is sent to the student and to the department strongly encouraging the student to contact her/his Faculty Advisor and set a completion date. A deadline will be set for the student by the Graduate Dean if a timely response is not received from the student or department. Should the student miss the established deadline, a memo will be sent to the student's Faculty Advisor requesting a reevaluation of the student. The reevaluation should include a recommendation for either disqualification or the establishment of a second deadline date. This information must be submitted in writing to OGS (Attn: Enrolled Student Affairs Officer).

Teaching

Graduate students must be enrolled in at least 12 units (full-time) during the current quarter in order to be employed. After completion of qualifying exams, students are eligible for teaching in the Humanities Core courses.

TA appointments may not exceed 12 quarters if students have not advanced to candidacy for the Ph.D. TA appointments cannot exceed 18 quarters in total for any student, irrespective of whether the student choose to enroll in more than one degree program at UCI. (NO EXCEPTIONS)

RESOURCES AND SERVICES FOR PH.D. STUDENTS

School of Humanities Office of Graduate Study Contacts

- Yong Chen, Associate Dean, 173 HIB, 949-824-4303, y3chen@uci.edu
- Amy Fujitani, Director of Graduate Studies, 176 HIB, 949-824-4403, amy.fujitani@uci.edu
- Arielle Hinojosa-Garcia, Graduate Counselor, 172 HIB, 949-824-6441, hinojosa@uci.edu
- Sue Showler, Administrative Assistant, 179 HIB, 949-824-6720, showler@uci.edu

Graduate Emphasis Contacts

Graduate Emphasis in Critical Theory

Kyung Hyun Kim, Director, 475 HIB, 949-824-2227, kyunghk@uci.edu

Sue Showler, Administrative Assistant, 179 HIB, 949-824-6720, showler@uci.edu

<https://www.humanities.uci.edu/critical/programs/cte.php>

Graduate Emphasis in Feminist Studies

Lilith Mahmud, Director, 3214 HG, 949-824-6406, lmahmud@uci.edu

<http://www.humanities.uci.edu/genderandsexualitystudies/graduate/>

Graduate Emphasis in Asian American Studies

Judy Wu, Chair, 949- 824-4207, 3120 HG, j.wu@uci.edu

Rina Carvalho, Department Manager, 3010 HG, 949-824-2746, rmcarval@uci.edu

Graduate Emphasis in Visual Studies

James Nisbet, Director, 2130 HG, 949-824-1124, jnisbet@uci.edu

Clara Quijano, Graduate Coordinator, 2008 HG, 949-824-1124, quijanoc@uci.edu

<http://www.humanities.uci.edu/visualstudies/>

Graduate Emphasis in Comparative Literature

Bindya Baliga, Graduate Coordinator, 266 HIB, 949-824-7968, bbaliga@uci.edu

<http://www.humanities.uci.edu/complit/graduate/index.php>

General Graduate Student Resources

UCI Graduate Division Graduate Resource Center

<http://www.grad.uci.edu/services/grc/index.html>

Resources for Graduate Students in the School of Humanities

<http://www.humanities.uci.edu/graduate/>

Associated Graduate Students of UCI

<https://www.ags.uci.edu/>

UCI DECADE Student Council

<http://www.grad.uci.edu/about-us/diversity/decade/decade-council.html>

Library

Ying Zhang, Research Librarian for Asian Studies, 466 Langson Library, 949-824-0489, yingz@uci.edu