University of California, Irvine
School of Humanities
Office of Graduate Study

Incomplete (I) Grade Agreement

Student Name _____ *ID Number* _____

*Department/Program*_____ *Email* _____

Course Department _____ *Course No. (not code)* _____ *Qtr. & YR.* _____

Course Title _____

Instructor Name _____ *Email* _____

Brief justification for issuance of I grade (e.g., illness, personal matter, "confidential," etc.):

Course work remaining to be completed:

Date by which pending work will be submitted:

(PLEASE NOTE: Humanities policy requires that a student replace the I grade with a letter grade by the start of fall quarter, in order to be eligible to serve as a Teaching Assistant.)

Date by which final grade will be issued:

_____

Student's Signature Date

_____

Instructor's Signature Date

Brief email(s) acknowledging receipt, review, and consent can be attached in lieu of signatures. Please retain the original in the student's program/departmental file and email a PDF to Gina Anzivino (gina.anzivino@uci.edu).